

Student name (print) _____

Acceptable Use Policy (AUP) for Richmond Hill Christian Academy (RHCA)

At Richmond Hill Christian Academy, our Grade 8 students have access to the Internet in their classrooms on Computer 8 days. Our goal is to teach students to utilize these electronic resources to enhance our school's instructional goals.

Richmond Hill Christian Academy has taken precautions to ensure that students are using the Internet for appropriate educational means. Student use of the Internet will be supervised by an adult at all times. However, we cannot guarantee that students will refrain from locating inappropriate sources. Please review the guidelines listed and sign below.

1. Student use of the Internet must be in support of grade appropriate activities.
2. Students will use respect and show proper care and handling of all equipment. Any student found to be intentionally damaging any software or hardware will be cited for school property abuse.
3. Students are expected to respect and not attempt to by-pass security in place on computers. Changing or attempting to change a computer's settings is a violation of acceptable use of our equipment.
4. Students will observe software copyright laws.
5. When using the Internet, students' actions will be closely supervised. They will be held responsible for information viewed, received, and sent.
6. Students are expected to respect the work and ownership rights of students, staff, and people outside the building.

Specifically, the following uses are prohibited:

- Using the Internet for commercial or for-profit purposes
- Using the Internet for product advertisement or political lobbying
- Unauthorized or illegal downloading, installation, distribution, reproduction, or use of copyrighted materials from the Internet
- Accessing, uploading, downloading, or distributing pornographic, obscene, or sexually explicit material
- Using the Internet to violate any local, provincial, or federal statute
- Using the Internet to communicate with persons unknown.
- Giving personal information in email, blogs, instant messages, chat rooms or other Internet communication devices. This includes, but is not limited to, full names, friends' names, addresses, phone numbers, school, and activities.

ACCESS IS A PRIVILEGE – NOT A RIGHT! Inappropriate use will result in a cancellation of these privileges as well as possible assignment of disciplinary action consistent with the policies and procedures of Richmond Hill Christian Academy, and/or appropriate, referral to the police. Anyone witnessing a violation of this AUP must report said violation to the appropriate authority.

Student: I have read (or it has been explained to me) and agree to follow the RHCA Acceptable Use Policy. I understand that any violation of the procedures may result in the loss of technology privileges for the remainder of the year. Additional consequences may be determined and carried out by the administration.

Student Signature: _____ Date: _____

Parent/Guardian: I have read the RHCA Acceptable Use Policy. I understand the access is for educational purposes and that Richmond Hill Christian Academy has taken precautions to eliminate controversial material from being viewed by users. However, I recognize that it is impossible to restrict access to all controversial materials. I will not hold RHCA or any staff member responsible for materials acquired over the Internet. I hereby give permission to my child to be given the privilege of Internet access.

Parent/Guardian Signature: _____ Date: _____